

PTO Board Meeting Minutes

Date: August 19, 2019

Time: 6:00 pm

Location: Brighten Academy Atrium

The meeting was called to order by Melissa Torres, President at 6:00 pm.

May meeting minutes were approved.

New business:

- ❖ Treasurers report:
 - PTO Balance is \$7,957.94
 - T-shirt sales 152 total
 - T shirts were purchased that night and the site will be closing on Wed 8/21
 - Discussed the shirt design and that it can be worn daily. However, the blue shirts from last year can only be worn on Wear what you want Wednesday.
- ❖ Purchased
 - ID Printer
 - Showed the ID card that the students have at the school. There is a replacement fee of \$3. Middle school students don't have them yet, waiting on the lanyards. The cards do not leave the school for K-5 students.
 - PE speaker \$140
- ❖ Membership
 - Discussed current PTO membership numbers at 232. Discussed the ways to join PTO by form being sent out next week or online which is .50 cents more.
 - Some did sign up tonight with the paper form.
- ❖ Room Parent
 - Discussed talking with teachers to sign up for room parent.
- ❖ Discussed the new Facebook group page for PTO that is more interactive and walked through on how to locate during the meeting. Also discussed the PTO email address and website. 21 people signed up for the page that night.
- ❖ Discussed box tops and how the format is changing. No longer have to cut them out, now you must take a picture of the receipt.
- ❖ Discussed on how to get more hours, by going to governing board meetings on the 2nd and 4th Monday of the month at 6 pm.
- ❖ Discussed upcoming events:

- Kick off for step it up fundraiser
- Spirit Night is at Pelicans from 3-9
- Oktoberfest is on 10/25
- Day of awesomeness is on 10/01 which is the reward from step it up fundraiser
- Disney themed spirit week 9/16-9/20/19
 - Mon-Marvel Monday (any marvel character)
 - Tue-Lion King Day (animal print)
 - Wed-Sleeping Beauty Day (Pajamas)
 - Thurs-Ohana Day (Hawaiian Gear)
 - Fri-Disney Day (fav Disney Character dress up)
- ❖ Discussed Track It Forward, they have an app, make sure to sign up on the website first to enter before you use the app to log your hour for the PTO meeting.
- ❖ Discussed that the next meeting will be in the cafeteria. But children are not to play outside by themselves, may have ASP staff to watch next meeting.
- ❖ Discussed the volunteer day for this coming sat 8/24, bring supplies, but not that much to do this week.
- ❖ Discussed the hours and duties for room mom
 - They are now split into 2 hrs. per event, so the 5 required events will get 2 hours after the events to total up to 10 for the year.
 - Spirit week-door design
 - Grade level potluck
 - Oktoberfest-game
 - Donations for birdies for brighten baskets
 - Teacher appreciation week-door design
- ❖ Discussed the upcoming committees for PTO
- ❖ Discussed Birdies for Brighten and how it is moved to November this year

Meeting adjourned around 6:35 pm.