

Parent Volunteer Credits

Each Brighten family is required to earn 20 volunteer credits per school year. Volunteer credits must be recorded on www.trackitforward.com/site/brighten-academy. If you have questions or need information on volunteer credits, please email volunteer@brightenacademy.com.

To set up your account:

1. Go to TrackItForward.com
2. Click the link for Find Your Organization
3. Type Brighten Academy and click Search
4. Select Brighten Academy, Douglasville
5. Click the link to Sign Up for a new account
6. Complete fields, listing child / children's names with different last names appropriately
7. Click Sign Up, and you are ready to enter credits!

Volunteer Opportunities	Credit(s) allowed
Attend extracurricular activities or school events (<i>Brighten Basics, Performances, Celebrations, Open House, PTO Meetings, Board Meetings, Spirit Night, etc.</i>)	1 per event <i>per family</i>
Attend focus groups or workshops (<i>Lunch with Leadership, Community Circle, conferences, etc</i>)	1 per event <i>per family</i>
Chaperone on field trips	3 per day
Chaperone on OVERNIGHT trips	8 per day
Charitable donations to our non-profit organization – company matches apply (<i>may be earmarked for your intended purpose</i>)	1 per \$100
Classroom Room Parent	10 per year
Complete Parent Survey	1 per survey
Donation to Clothes Closet – drop at front office (<i>must be in good condition and within dress code</i>)	½ per 10 articles
Facilitating the Completion of 7 C's Deck	5 per family
Join Band Boosters	1 per adult
Join PTO	1 per adult
Lawn Maintenance	1 per hour
Participate in a committee or subcommittee	1 per hour
Participate in school-wide programs (<i>Career Day, Red Ribbon Week, etc</i>)	1 per event <i>per family</i>
Perfect Attendance (<i>no absences, no tardies, no early/late check outs</i>)	1 per student per month
Saturday Volunteer Days (<i>Middle School age and up</i>)	1 per hour
Serve as a Board Member or PTO Officer	20 per year
Serve as a mentor or tutor	2 per hour
Sign and return the "Important Papers" folder (<i>sent home 4 times per year</i>)	1 per signature
Sponsor a club or sport	1 per hour
Volunteer as a Lunch Buddy	½ per ½ hour
Volunteer as a proctor during testing	1 per hour
Volunteer at car riders	½ per ½ hour
Volunteer at extracurricular activity (<i>Movie Night, Octoberfest, Mistletoe Market, etc.</i>)	1 per hour
Volunteer at the Book Fair	1 per hour
Volunteer in the classroom	1 per hour
Volunteer in the Media Center	1 per hour
Volunteer to organize/sort clothes closet and/or lost and found area	1 per hour
** Complete at home projects for teachers, staff, clubs, PTO, etc.	½ per hour
**Donate materials, supplies, snacks, or services <u>that benefit a whole classroom, grade level, or the school</u> (<i>Does not include school supplies or fees related to an individual child</i>)	½ per \$50
**Any other way the parent, teacher, and administrator deem would be appropriate and beneficial in fulfilling the mission of Brighten Academy	TBD by Admin

** *SUBMIT request for approval to administration PRIOR to activity*