

## PTO Board Meeting Minutes

Date: November 28, 2016

Time: 6:00 PM

Location: Brighten Academy

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The meeting was called to order by Keena Kister, PTO President at approximately 6:00. She gave opening remarks, welcomed everybody to the meeting, and thanked them for coming.

October meeting minutes were approved.

**Budget Update:** Current balance is \$8052.58.

\*Oktoberfest Profits: \$8745.61

\*Mrs. Rogers has asked for a \$150 loan for concessions.

\*It was agreed that Mrs. Lijoi will receive a \$200 gift card for supplies to get her classroom set up.

\*5th grade has asked for chart paper (approx \$80).

### **Upcoming Events:**

\*Mistletoe Market

- It is to be held this Saturday, December 3, from 10AM-4PM.
- We currently have 48 vendors at \$25/booth (\$1200).
- Santa's workshop will be available where kids can shop.
- A Santa has been secured and will be available for pictures.
- Still in need of volunteers to help in the mid-afternoon.

**Spirit Nights:** The fourth spirit night of the year was held on 11/15/16 at Jump n Joy. Still waiting to hear on the amount of funds raised at this event. The next spirit night will be held on Wednesday, 12/07/16 from 5-10 at Buffalo Wild Wings.

(November Meeting Minutes Continued)

### **Community Partners**

\*Box Tops: \$625 raised so far

\*Shoparoo: \$142 raised so far (currently have 91 supporters)

\*Coke Rewards

**New Business**

\*Last minute spirit shirt orders are available but has to be done tonight by midnight (order form available at tonight's meeting).

\*Bleachers will be arriving tomorrow for the gym - cost is \$3185.

\*John and Mary Franklin Foundation Grant is \$5000 and received every 2 years.

\*Reminder to track volunteer hours at trackitforward website. Parents will receive 1 hour for attending a PTO meeting regardless of how long it lasts.